



Plus Bookkeeping Services

Adding Value and Advantage

Most Small Businesses Fail Because Of Poor Accounting
If You Hate To Crunch Numbers, I Can Help!

BOOKKEEPING SERVICES

- ✓ Record daily financial transactions
- ✓ Posting debits and credits
- ✓ Produce invoices and perform follow-up
- ✓ Maintain and balance general ledgers
- ✓ Balance bank accounts
- ✓ Complete payroll
- ✓ Prepare financial statements
- ✓ Tax preparation

15 years of experience in both the private and
public accounting sectors.

**The clients, accountants and CPAs love me because I make their job so easy and
save them time and money!**

Se habla Español

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